






BARROW WOMBEL Handbook (Part 2)

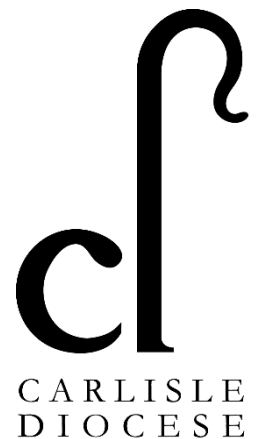
Event Guidance and Feedback

-  **Guidance** for Transportation; Assembly/Disassembly & Setup; Storage; Operation; and Software & Video Resources.
-  **Finance** information about donations, expenses, insurance.
-  **Forms** for feedback from visitors & event organiser.

MADE POSSIBLE BY



**Westmorland
& Furness
Council**



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PRE-LOAN CHECKS

These checks and updates will be performed by St James Barrow Bellringers prior to collection/drop-off.

- 1) Laptop Operating System and Application Updates
 - a. Windows Updates & Microsoft Edge
 - b. Bitdefender Anti-Malware
 - c. Microsoft Office and LibreOffice
 - d. VLC Media Player
 - e. Adobe Acrobat Reader
- 2) Laptop - Check Public and User folder contents
- 3) Laptop - Check / Reinstate ABEL Settings
- 4) Laptop - Check Bluetooth connection to speakers
- 5) Laptop - Check Footswitch connectivity works with Abel
- 6) Laptop - Ensure fully charged
- 7) Power Bank - Fully Charged
- 8) Speakers - Fully Charged
- 9) Projector - Check remote control charged and projector works
- 10) Check Inventory and Condition of items being loaned

As identified in the completed Loan Details and Inventory forms in the Wombel Handbook (Part 1).

COLLECTION AND RETURN

Arrangements for the collection and return of the components of the Barrow Wombel must be agreed in advance in the Barrow Wombel Loan Details Form and Inventory.

The Barrow Wombel representative shall meet as arranged, contact details will be checked ahead of collection and used where there are any delays or problems with the arrangements. We will try our best to accommodate unavoidable delays or disruption to plans.

Assistance loading and securing the equipment will be provided, including operation of the ratchet straps for anyone unfamiliar with how they work. To unfasten ratchet straps must open the handle flat (to 180°).

See instructions ⇒

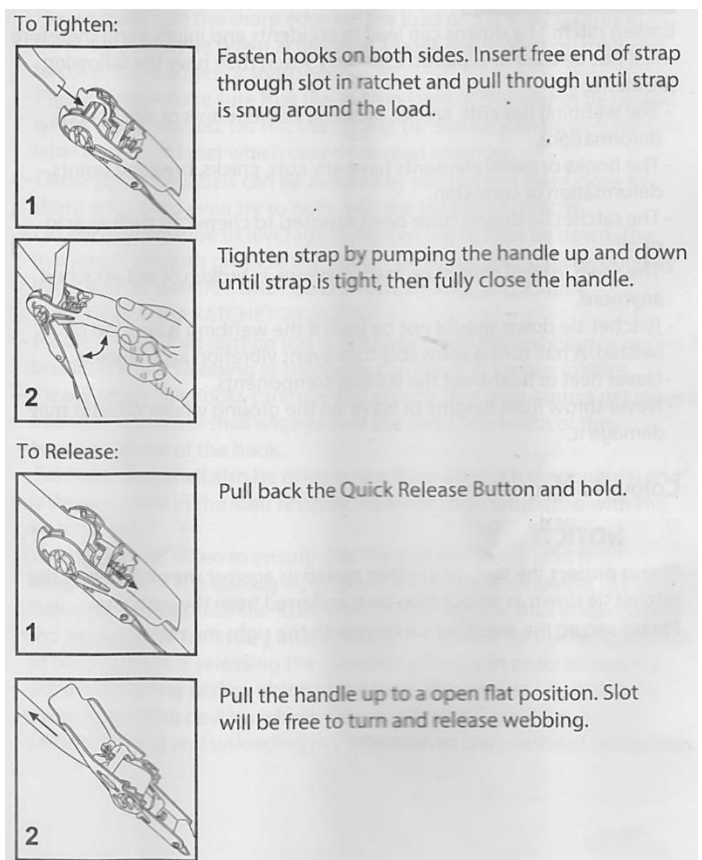
Any deviations in items taken or condition of these items will be recorded on a copy of the inventory form, and photographs of the form taken as required.

Confirmation that the pre-loan checks are complete, with any issues arising from those checks, will be recorded on the inventory form by the Barrow Wombel representative, and signed & dated.

Confirmation of receipt of the agreed items as identified on the Inventory form will be signed and dated by the event representative collecting the Wombel.

Username, Password and Pin Code for laptop and padlocks/cable locks will be provided on collection, and must only be shared with those with a legitimate need to know.

On return we ask that you provide digital or hard copies of ORGANISER FEEDBACK and VISITOR FEEDBACK



TRANSPORT

A medium to large family car or estate car with roof bars is required to transport the Wombel. Alternatively, a long wheelbase van or flatbed truck capable of holding the Wombel A-Frame Ladders (approx. 2.5m long).

A car will in most cases require the back seats to be folded down to accommodate the Wombel Simulator equipment.

A minimum of 2 people are required to load and unload the Wombel due to weight and size of some items.

We recommend some cloth or carpet to protect the car bumper and bodywork when manhandling items into the car.

Dimensions of a few bulkier items:

A-Frame Ladder (x2)	2.4m long x 1.2 wide (at widest point) and approx. 17kg each
Base	1.75m long x 1.3m wide. Estimate approx. 15kg
Wombel Simulator	1m long x 0.3m wide x 1.2m high. Estimate approx. 30Kg without bell weights
Bell weights	16kg each
Stepladders	2.3m long x 0.5m wide
Diagonal Stabilising Struts	2.55 m long
Wooden Bell Wheel	1.8m (6 ft) diameter split into 2 halves of approx. 1m width
Small (treble) headstock	Approx 20 to 25kg

The cost of transport may be offset by claiming for the cost of the fuel with receipts from your guild or association *if* they provide this support and you are eligible to claim. Please refer to the Transport Expenses section for more information. Please be aware that you may need to check eligibility *in advance* of collecting the Wombel.

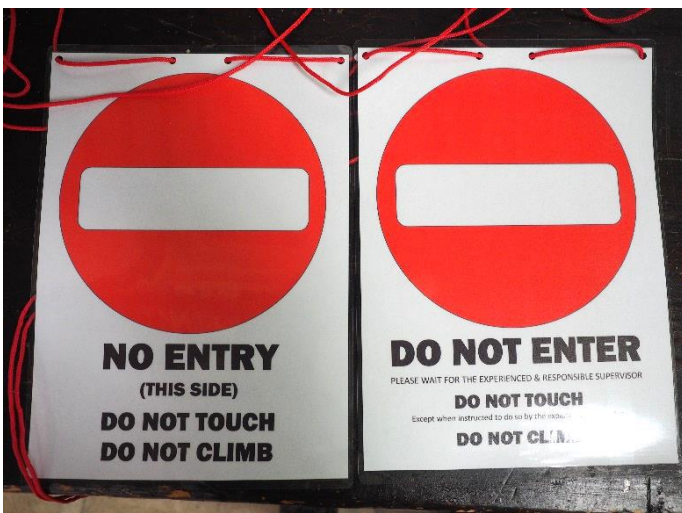




STORAGE

When not in use and unsupervised, please ensure the Barrow Wombel equipment is in a **secure location**, and if assembled, that the **Wombel Laptop** is **secured** to the Wombel frame **with the combination cable lock** provided, and the **bell weights** are **left in the 'down' position**. Please use the padlocks on the laptop bag.

It is also recommended that signs are attached to the frame to warn people not to climb, touch or enter.

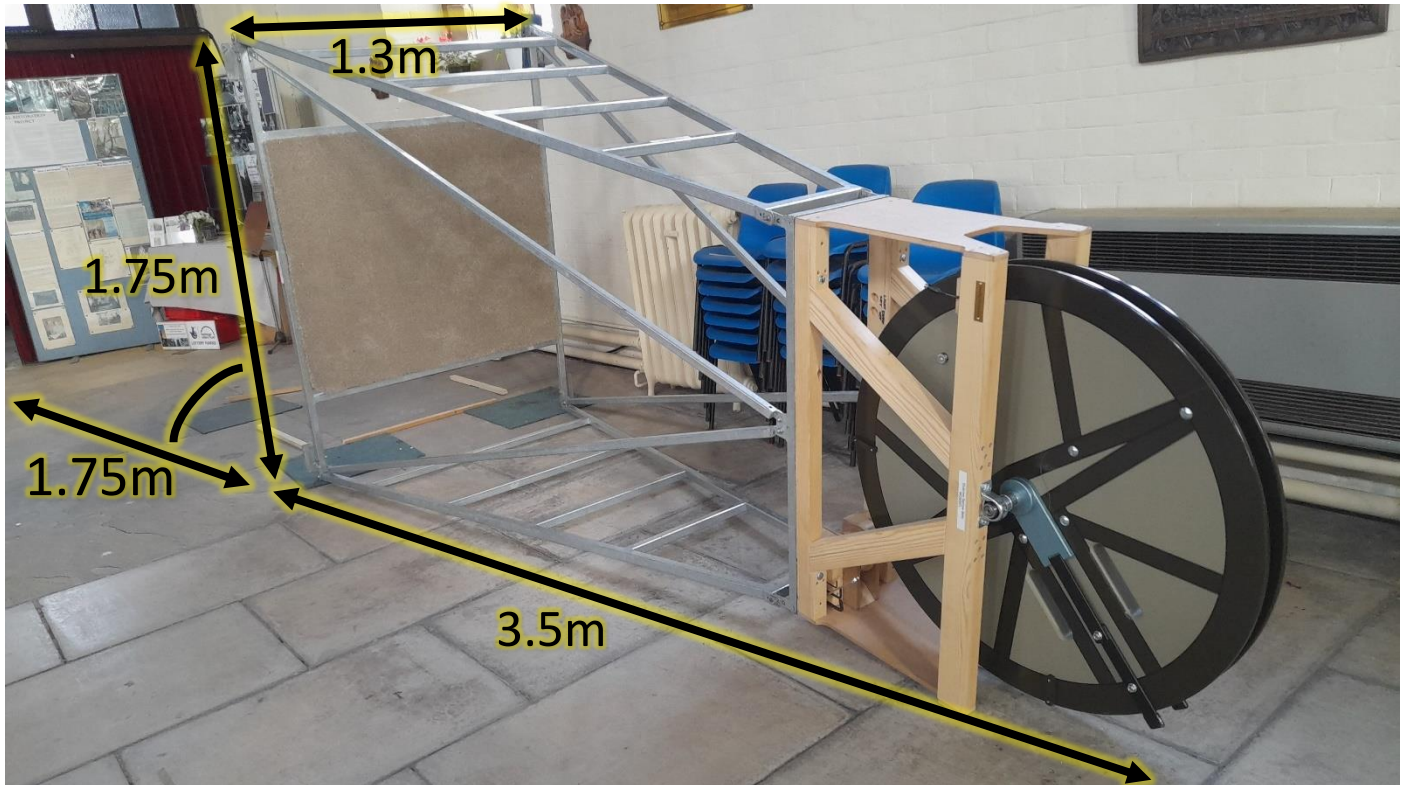


ASSEMBLY & ERECTING WOMBEL

The Wombel comes with

- 3 Allen keys of which the largest is the only one needed for general assembly & disassembly. and
- two (same size) spanners that can be used to assemble and disassemble the Wombel. If you have a socket set of your own or additional spanners, this may speed up the assembly with more help from willing volunteers.

Make sure you have enough space. Once bolted together the combined frame and simulator is 3.5m long (ultimate height of the Wombel, and will need a further 1.75m to rotate from horizontal to vertical



You will also need enough space at the front and back of the assembled and vertical Wombel to stand the stepladders to access the wheel to attach the rope and bell weights etc. Allow a minimum of 50cm space in front and behind, and make sure there is vertical clearance for when you rotate the Wombel upright.



Begin by laying the parts of the Wombel frame on the ground



When standing the simulator upright, the metal frame that is permanently attached at the bottom, has lugs which will be used to attach the frame, but these can mark floors so please sit the simulator on the blocks of wood provided to keep the metal off the ground.

Note the blocks need to have broader edge vertically, and do not sit the rope boss on the block.



Carefully get at least 2 people to lift the simulator and stand it on its edge:



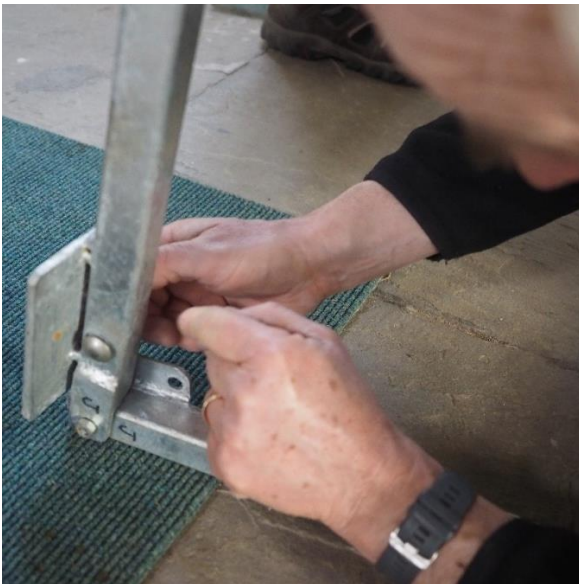
Now match the letters marked on the frame in black marker pen, and attach the appropriate A frame lying flat on the floor to the simulator, finger tight only.

Generally, recommend putting the bolt so the nut is on the outside and easier to fasten.



Attach the base vertically to the A frame ladder that is on the ground – again match the letters marked. You will need someone to help hold the base vertically, and adjust the angle to line up the holes, while you attach the bolts.

All but one bolts here are coach bolts, and the round head (with the square fitting on the thread side) fits into the box section, and the nut is fitted to the lug side. There are two coach bolts in each corner as illustrated.



Next repeat for the other A frame ladder on top. Start by attaching to the base and resting the top of the A frame on the simulator.



Once attached the A frame to the base, attach the top of the A frame to the simulator.

You may need to lift/tilt the simulator to be able to line up the bolt holes.



The next step is to attach the cross braces. There are 4 available, but experience tells that the structure (once tightened up) is still rigid with 3 out of the 4, which can provide easier access to members of the public entering the Wombel under supervision, but also to give unimpeded access to the supervising tutor to assist the member of the public with handling the rope.

Either attach all 4 (as illustrated below) and remove one after the Wombel is vertical or do not fit the diagonal cross bar on the rope boss end of the Wombel, and the side offering easiest access to the public.

Remember to match up letter codes, and attach finger tight, allowing for deforming the frame (mostly by lifting/tilting the simulator top, while lining up all the bolt holes. These will all be tightened up later.



Now tighten up all the nuts and bolts, and double check all are fastened tightly.

If the bolt rotates rather than tightens, use two spanners to hold the bolt still while you rotate the nut on the other end.

Now make sure the carpet tiles are under the corner of the base, and placed at corners of rectangle where base will sit. And get at least 3 people to rotate the Wombel into the vertical position. One person pulls on the higher bar of the base, while the other two lift the simulator end. 5 or six volunteers will make much easier work of this step.

Make sure the person(s) pulling the base do not get caught up under the base, and move from the bar on the base to the rungs on the A frame ladder as it rotates.



Optionally lie some pieces of wood to as additional support under the floor panel, and place the carpeted floor panel.



The next instructions mostly involve using the stepladders, so make sure they are used properly and safely, with the top platform firmly down; the person on the stepladders must never overreach; and someone else should hold the stepladders steady.

Generally, the stepladders should be positioned as shown ⇒

Now fit the rope. This is tricky as one person trying to feed the rope from front to back and the back to the front, without having to move the stepladders, so if you have another volunteer with a second set of stepladders this will help a lot.

First loosen (half to 1 turn) with a spanner the brackets that will clamp the rope in place and rotate out of the way. There are two brackets one on each side of the wheel.

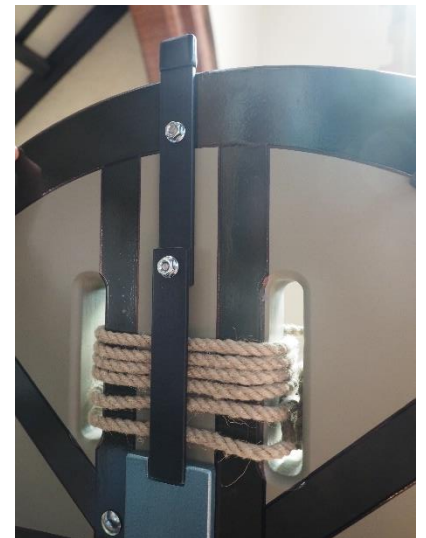
Feed the rope through the garter hole until the red mark on the rope reaches the garter hole, then wind the rope through and round the wheel 'spokes' as illustrated below.



Finally rotate the fastening bracket back and tighten the nut. ⇒

No knots or tucks are required, the rope will not slip.

Next attach the stay mechanism to the axle of the wheel. It takes a little bit of careful jiggling to position the bar connecting the two wooden beneath one side of the wheel and push fit the wooden struts onto the axle on each side of the wheel.



Make sure the strut with the small metal post on it (just visible on the images on the left), goes on the side of the wheel that has two small pulleys on the inside of the wooden A frame of the simulator.



Now fit the stay to the slots in the wooden frame. There are 2 settings, one for light set and the other for deeper set. One hole is deeper than the other – the end of the stay with the extra ring on it, goes in the deeper hole, then the other end is fitted to the corresponding shallow hole, as deep as it will go. Then the ring is slid to along the stay to the side of the wooden frame, to prevent the stay from going deeper and possibly falling out of the shallow hole.



Once fitted both stays, we move onto the 'anti-clacker' wire.

This thin string with sprung ends, is wrapped around the axle as shown, and threaded through the small pulley wheels, and hooked onto the small metal post

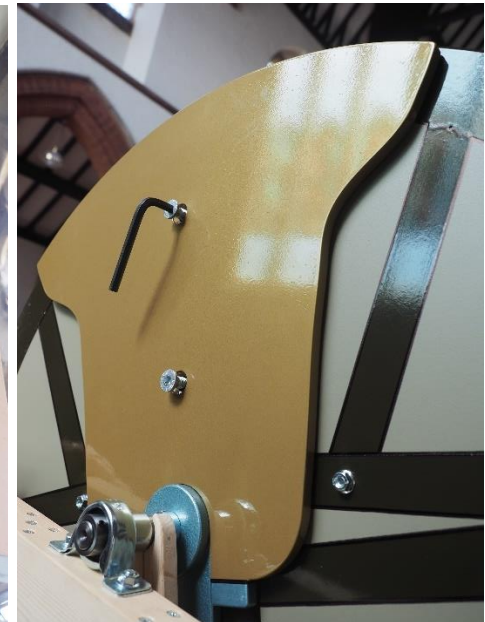




Now that the stay is functioning, the wheel can be rotated until the fastenings for the bell weights are at the top (just like it will be when the bell is rung up).

Use the large Allen key to remove the bell weight bolts and set them on the side in an accessible position

With great care carry the bell weight up the ladder while someone steadies it, and position the bell weight against the wheel and resting on the axel, while line up holes and then insert and tighten bolts.





SHELVES, BOXES, WARNING NOTICES + TAPE, SPLIT WHEEL

LAPTOP, USB HUB, FOOTSWITCH, CABLE LOCK, MOUSE

POWER – extension & power bank

AV KIT – Projector, Screen, Speakers, Cables, Cable trunking, Presentation Clicker

EXTRA PROPS, Display Panels, Handouts

STEPLADDER

SPARES

Wombel Laptop - Login and Rules for Basic Operation

Account, password will be supplied separately

Operating systems, applications and anti-virus will be up-to-date

Connecting online by wired link or Wi-Fi – must always be to a private or secured network using a secure protocol.

Scan any USB device or DVD using Bitdefender

If need to copy onto the laptop please put files in the Wombel user account home folders (documents, pictures, videos and music) temporarily and try to remember to remove them when returning the laptop.

Please do not edit or remove any files in the Public folders.

If you make any changes to settings in Wombel, please save the options to a file name associated with the event (e.g. with date in filename) rather than overwrite the defaults.

Servicing, Maintenance, Troubleshooting

Abel "Toggle Port Monitor"

Abel > Options> External Bells > Discover Ports

Operation of the Wombel & AV

Information Gathering

To analyse the effectiveness of the Wombel and its popularity, there are feedback forms:

Visitor Feedback: Please ask visitors to fill in the anonymous form provided in VISITOR FEEDBACK and provide copies (digital or paper) to the Barrow Wombel team to collate. Thank you.

Organiser Feedback: Please complete the ORGANISER FEEDBACK form after your event and return with the Wombel.

Should any accident occur, please complete an ACCIDENT REPORT FORM and return a copy with the Wombel, so that we can prevent recurrence or mitigate consequences, and learn from other users' experience.

Demonstration

Use of Abel Software to demonstrate rounds, call changes, covering and method ringing.

Also use to play sound when a visitor has a go at ringing backstroke under close supervision at all times.

Presentation

Copyright for any material provided on the Wombel computer

The Wombel has copy of Microsoft Office Professional installed that can be used to view documents, and play a PowerPoint slideshow.

Adding own content to Wombel user account local documents/pictures/videos/music.

Please do not add or change anything to public folders.

Operating the projector and speakers.

Material available on the laptop – see *EVENT MATERIAL* – that can be used particularly well with the projector, speakers and screen

Public (novice) use and supervision

See Demonstration section above.

Tuition

Accessible training by adjusting rope length and removing one diagonal strut.

DISASSEMBLY

This is basically the reverse of the assembly and erection instructions for the Wombel – please see section ASSEMBLY & ERECTING WOMBEL.

EVENT MATERIAL / RESOURCES

Handouts and Learn2Ring Contact

It is strongly recommended that any event has contact cards/slips or leaflets that can be distributed to audiences and visitors to your event, and/or a QR code that people can use their mobile device to follow. These should include contact details **for your area** to enquire about learning opportunities. Alternatively (or in addition) a register of interest form to learn to ring could be created, but it is important to identify your privacy policy for how you will manage their personal data they provide – this can be generated at:

<https://ico.org.uk/for-organisations/advice-for-small-organisations/create-your-own-privacy-notice/>

Plan ahead – arrange a follow-on session for tuition that you can advertise to anyone interested.

CCCBR provide an excellent template handout which you can customise to add your own contact details. This is available online and a copy “**RinginFlyer_CCCBR_Customisable**” is also available on the Wombel Laptop in the Public Documents folder. The association of ringing teachers (ART) has a page devoted to recruitment and retention at <https://ringingteachers.org/resources/recruitment-and-retention>

Barrow has generated information leaflets, and feel free to reproduce or adapt for your tower/area.

www.barrowbells.org.uk/StJamesRinging-leaflet.pdf

www.barrowbells.org.uk/StJamesBells-leaflet.pdf



VIDEOS Available on the Laptop




The laptop has a collection of videos available as standard in the Public Videos Folder (available to all accounts) reached from the desktop shortcut or using file manager to navigate to C:\Users\Public\Public Videos

There are a couple of sub-folders “BBC Four Video” and “Guy Fox Video” that are best viewed using the VLC Media Player playlist links (looks like an orange traffic cone)



In the **Public Videos** folder there are the following Videos:

<p>Discovering Bellringing HD Excellent Central Council (CCCBR) Video Also available on YouTube and for download (see https://cccbr.org.uk/resources/publicity-material/)</p> <p>Duration approx. 9 minutes</p>	
<p>Enjoyment Excellent Central Council (CCCBR) Video Also available on YouTube and for download (see https://cccbr.org.uk/resources/publicity-material/)</p> <p>Duration just under 2 minutes</p>	

<p>CCCBR-Bellringing (combined) Both the above videos one after the other</p> <p>Duration approx. 11 minutes</p>	
<p>Guy Fox DVD Menu (VLC Player Playlist) Videos pitched primarily for children</p> <ul style="list-style-type: none"> 🔔 “How To Make a Bell” (10 min 05 secs) 🔔 “A Visit to the Clock Tower” (7 min 12 sec) <p>How to make a bell describes casting a bell with some clips of real bell casting from Whitechapel</p> <p>A visit to the clock tower takes the audience up Elizabeth tower to watch Big Ben strike noon</p>	
<p>BBC FOUR Videos (VLC Player PlayList)</p> <ol style="list-style-type: none"> 1) Still Ringing After All These Years 2) Come Bell Ringing with Charles (Hazlewood) <p>Duration 1 hour long each</p> <p>Still ringing after all these years is a particularly good documentary.</p> <p>Come bell ringing... documentary with ‘musical innovator’ Charles Hazlewood puts together a piece of music with musical instruments and church bells.</p> <p>Strictly for private viewing rather than public viewing to get ideas for a talk. May be permitted under copyright to show a very short part of the video. Both videos available on youtube</p>	

Barrow Subfolder

A few short video clips featuring the bells of St James the Great, Barrow-in-Furness

BBC Feature Video Apr2018

BBC News (NorthWestTonight) Feature on Barrow bells simulator

Duration 1 minute 6 seconds

**Barrow through floor**

Video clip of Barrow bells ringing from old belfry viewing room above, through metal mesh gantry floor.

Duration 36 seconds

**ST_James_bells_restoration_1**

A film produced by students at Furness College about the Bell Restoration project at St James the Great, Barrow-in-Furness.

Duration 11 minutes and 48 seconds



DOCUMENTS Available on the Laptop

Documents associated with the Wombel will be made available through the Wombel page on the BarrowBells website, and also in the public documents folder on the Wombel Laptop. These will include:

- Wombel Flyer
- Wombel Overview
- Wombel Handbook (Part 1) – Pre-Event Preparation
- Wombel Handbook (Part 1) – Event Guidance and Feedback
- Wombel Components
- Wombel Financial
- Wombel Manuals
- RingingFlyer_CCCBR_Customisable

PICTURES Available on the BarrowBells Website








Images associated with the Wombel will be made available through the Wombel page on the BarrowBells website.

MUSIC Available on the BarrowBells Website

Audio associated with the Wombel will be made available through the Wombel page on the BarrowBells website.

ONLINE Other Recruitment Resources

A sample selection of some online resources that can help plan your recruitment event.

-  www.youtube.com/@centralcouncilofchurchbell3361 (CCCBR YouTube Channel)
-  ringingteachers.org/resources/recruitment-and-retention/recruitment-success/raising-awareness
-  ringingteachers.org/resources/recruitment-and-retention/lots-ideas/talks
-  ringingteachers.org/application/files/5615/9800/7146/Article_2_-_Recruitment_and_Retention.pdf
-  cccbr.org.uk/resources/recruitment-and-retention/
-  barrowbells.org.uk/StJamesRinging-leaflet.pdf
-  barrowbells.org.uk/StJamesBells-leaflet.pdf

EXTRA PROPS

These are additional promotional/educational objects, along with a number of physical objects from the belfry that can be used to illustrate the scale and weight of church bells and to explain the operation of the stay.

There are photographs of these props in the Wombel Components document on the Wombel Laptop and BarrowBells website.

POST-EVENT FEEDBACK

Organiser Feedback + Metrics

Please complete and return the ORGANISER FEEDBACK form to provide useful feedback and metrics regarding the use and success of the Barrow Wombel. Where exact figures are not known, please provide your best assessment and identify the figure is estimated.

Example form is provided near the end of this handbook @@@@

Visitor/Audience Feedback

Please get as many visitors or members of the audience to fill in a feedback form and return a digital or hard copy to the Barrow Wombel team.

Example anonymous form is provided at the end of this handbook VISITOR FEEDBACK

FINANCE

Donations

Event organisers will be asked to consider making a donation for each event for which the Wombel is used for wear and tear (maintenance) repairs and to accumulate over time for replacement when it reaches its end-of-life.

Assuming the Wombel is used for 10 events each year, a suggested donation of between £35 per event but ideally £50 per event would cover the original cost of the equipment over approx. 9-to-12-year period ignoring inflation and maintenance costs. Maintenance costs and inflation will extend the period required to raise enough donations to replace the Wombel. More frequent events & donations, or more generous donations may help.

Events can consider making a donation directly, or can actively encourage any audience to make a small donation; or perhaps ask for a nominal optional contribution if they are given a go at ringing the Wombel.

Donations to the maintenance and replacement of the Wombel will be receipted on request and accounted in the tower accounts. Wombel funds will be kept clearly ring-fenced from general tower account funds.

Transport Expenses

The ability to seek reimbursement of costs (e.g. fuel) to transport the Wombel has been agreed by both LACR and CDGCBR.

LACR: Appropriate receipts to be submitted to the LACR Treasurer for LACR related events after the event.

CDGCBR: The tower or event organiser to approach the CDGCBR committee for approval of the event before a claim to subsidise the fuel costs can be submitted, and request details for how to submit the claim.

Other guilds or associations may be open to supporting transport costs if your event is not LACR / CDGCBR related.

Make sure you top your car up immediately before and after each trip and obtain a receipt to submit for each trip.

Please consider providing supporting information with any approach to guild or association describing the event, its aims/purpose, who it is targeting, and the distance travelled (or expect to travel) to collect and return the Wombel.

Other Expenses and Insurance

There may be additional expenses if for example existing insurance needs to be extended.

For St James, Barrow arranged events Ecclesiastical Insurance confirmed on the telephone that our church policy for St James in Barrow would cover use of the Wombel away from our church (e.g. in a community centre in Barrow away from church) for purposes of education and promotion of bellringing, and recruitment. There would still be a need for a suitable risk assessment to be completed for our event.

When we lend the equipment to others to use, we (Barrow) still retain a responsibility to inspect to make sure the equipment is in serviceable condition when it is handed over. However, beyond that, all insurance is the responsibility of the event organiser.

It is important that event organisers should check their insurance cover, along with any potential sources of additional expense arising from the venue or other stakeholder.

Please refer to the "Risk Assessment" section and "Statement of Responsibility for loss or damage" section in the pre-event Handbook (Part 1).

PRIVACY NOTICE

Barrow Wombel - managed by St James Barrow Bellringers customer privacy notice

This privacy notice tells you what to expect us to do with your personal information.

Contact details

Telephone

07879 411824

Email

wombel@barrowbells.org.uk

What information we collect, use, and why

We collect or use the following information to **provide services and goods, including collection/return or delivery**:

- Names and contact details
- Addresses
- Vehicle

Lawful bases

Our lawful bases for collecting or using personal information to **provide services and goods** are:

- Contract

Where we get personal information from

- People directly

How long we keep information

Until either the loan agreement is cancelled before the loan commences, or all loaned equipment is returned complete and undamaged after the event for which it has been loaned.

Feedback volunteered from the event organiser or public will be retained indefinitely without any associated personal information (other than broad demographic) and this is indicated on the top of any feedback form.

Accident Report Form personal information will be retained for at least 3 years in accordance with Health and Safety Executive restrictions.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal data.

Your right to rectification - You have the right to ask us to rectify personal data you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal data in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal data in certain circumstances.

Your right to object to processing - You have the right to object to the processing of your personal data in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal data you gave us to another organisation, or to you, in certain circumstances.

Your right to withdraw consent – When we use consent as our lawful basis you have the right to withdraw your consent.

You don't usually need to pay a fee to exercise your rights. If you make a request, we have one calendar month to respond to you.

To make a data protection rights request, please contact us using the contact details at the top of this privacy notice.

How to complain

If you have any concerns about our use of your personal data, you can make a complaint to us using the contact details at the top of this privacy notice.

If you remain unhappy with how we've used your data after raising a complaint with us, you can also complain to the ICO.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

Website: <https://www.ico.org.uk/make-a-complaint>

Last updated

8 August 2024

ACCIDENT REPORT FORM

Personal data will be retained for at least 3 years from date of completing the form in line with HSE regulations.

ACCIDENT DETAILS		p1 of 3
Date and time of the accident		
Location of the accident		
Describe the accident (summary) ... detail later		
Details of the witnesses, if any		
PERSON(S) INVOLVED		
Name(s)		
Role(s)		
Nature and extent of injuries		
ACCIDENT CATEGORY		
<p>Tick the most appropriate category for the accident:</p> <p><input type="checkbox"/> Slip, trip or fall</p> <p><input type="checkbox"/> Equipment or machinery related</p> <p><input type="checkbox"/> Vehicle or transportation related</p> <p><input type="checkbox"/> Struck by object</p> <p><input type="checkbox"/> Caught in-between objects</p> <p><input type="checkbox"/> Electrical incident</p> <p><input type="checkbox"/> Other (specify) _____</p>		

ACCIDENT DESCRIPTION (Detailed)		p2 of 3
Provide a detailed description of how the accident occurred		
IMMEDIATE ACTIONS TAKEN		
Describe the immediate actions taken to address the accident and provide assistance		
CONTRIBUTING FACTORS		
Were there any contributing factors to the accident? <input type="checkbox"/> None <input type="checkbox"/> Unsafe operation / practice <input type="checkbox"/> Lack of guidance or training <input type="checkbox"/> Equipment failure <input type="checkbox"/> Environmental conditions <input type="checkbox"/> Communication breakdown <input type="checkbox"/> Other (specify) _____		
INVESTIGATION		
Is further investigation needed?		
Who should (or has) investigated?		
Provide any additional details, instructions or conclusions for/from investigation		

PREVENTIVE MEASURES		p3 of 3
What preventive measures can be implemented to avoid similar accidents in the future?		
ADDITIONAL COMMENTS		
Is there any additional information or comments you would like to include?		
REPORTING PERSON DETAILS		
Name		
Role		
Contact Details		

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ORGANISER FEEDBACK

Date(s) of event			
Event Title and Description/Purpose			
Event organiser name & contact			
Audience (public / group name)			
Demographic	Adults:	Under 18:	Total:
How many expressed an interest to learn? (or N/A if already bell ringers)	Adults:	Under 18:	Total:
How successful was the event <i>in the opinion</i> of the event organiser.			
How helpful/useful was Wombel ()	1. Not Helpful 2. Some Help 3. Moderately Helpful 4. Very Helpful 5. Fantastic		
Any Comments or Suggestions			
Donation made			

*Please indicate any estimated vs actual figures with an **

Please also follow-up after your event to let us know how many people (if any) the Wombel helped to initially recruit for subsequent teaching sessions.

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VISITOR FEEDBACK

EVENT DETAILS	Event Title		Event Location		Date	
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Information provided in this form will be retained indefinitely without any personal information (except broad demographic) and to help improve the Wombel experience.

COMMENT / FEEDBACK	SUMMARY	DEMOGRAPHIC (optional)
	<input type="checkbox"/> Tick if you enjoyed the event <input type="checkbox"/> Tick if it was Informative/Interesting/Educational <input type="checkbox"/> Tick if you 'had a go' at ringing the Wombel <input type="checkbox"/> Tick if you might be interested to learn (now or later) * <input type="checkbox"/> Tick if you are already a bell ringer	<input type="checkbox"/> Family <input type="checkbox"/> Under 18 <input type="checkbox"/> 18-39 <input type="checkbox"/> 40-59 <input type="checkbox"/> 60+
	<input type="checkbox"/> Tick if you enjoyed the event <input type="checkbox"/> Tick if it was Informative/Interesting/Educational <input type="checkbox"/> Tick if you 'had a go' at ringing the Wombel <input type="checkbox"/> Tick if you might be interested to learn (now or later) * <input type="checkbox"/> Tick if you are already a bell ringer	<input type="checkbox"/> Family <input type="checkbox"/> Under 18 <input type="checkbox"/> 18-39 <input type="checkbox"/> 40-59 <input type="checkbox"/> 60+
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* please pass on your contact details separately

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